# ADA Collaboration Meeting

Office of Disability Services (TMCC), Assistive Technology (AT) Consumer Group & State of Nevada

Friday, December 01, 2017

9:00 a.m.

## MEETING MINUTES

**Introductions:** Linda DeSantis, Enterprise IT Services (EITS); Shanna Rahming, EITS; Dave Haws, EITS; Joseph Diarte, EITS; Tim Simonetti, EITS; Amy Taylor, Division of Human Resource Management (DHRM); Tammy Smith, DHRM; Greg Bortolin, Department of Education; Matt Morris, Governor’s Office; Mary St. Martin, Governor’s Office; Gregg Ott , Attorney General Office; Thomas Kearns, Office of Disability Services-Truckee Meadows Community College; Frida Aisenman, AT Consumer; Mark Tadder, AT Consumer

Topic: ADA Compliance for State Web Sites

Linda DeSantis stated that the web group has been working on the ADA effort since 2015. Ada.nv.gov is the area where they are trying to do outreach and report their progress. The State of Nevada purchased an ADA evaluation tool, Siteimprove, for the five websites that are currently being remediated and monitored for the Department of Education. Interviews were held yesterday for the intern position to help them with remediation, and a candidate will be selected soon. The web group is concentrating on State sites that are on CMS now. There are 130 websites, 100,000 pdfs, and many files. They have 25 templates to use in CMS, and they are all ADA compliant. They worked with Education and OCR to make sure the templates are compliant. They are now trying to incorporate them into their CMS and are working with managers to make and keep them compliant.

Greg Bortolin volunteered Roxanne Starbuck to the group.

Shanna Rahming asked Thomas if he would like to provide some names.

Thomas stated that he will try to reach out to the deaf advocacy group in Northern Nevada to see if they would like to participate. Thomas and Linda will work on scheduling the date and time and get everyone into Reno for a meeting.

Matt Morris stated that they are committed to working with everyone, EITS and the stakeholders to make our websites ADA compliant. They offered to be a resource.

Mark Tadder asked if it possible to involve the Content Management System.

Linda Desantis stated that there are approximately 130 Departments and Divisions under it, but not everyone is there. They need to include them to join this meeting. The web team has all of the CMS templates compliant, but they are now working on training and outreach to give their CMS users information they need to migrate their content into them. They are working on build a new a new training program to be added into the E-learn system. This is what the plan is and what the outreach is all about.

Greg Ott mentioned that his office is interested in continuing to be a resource.

Thomas stated that the group needs a way to communicate and suggested a listserv process so that goals can be communicated in advance of the next meeting to see if those goals fit into the process.

Linda DeSantis responded that the web group can add a button onto the ADA website. She will have this done in the next day or so.

Thomas suggested establishing a co-chair from the State side and the consumer side to oversee this process, and to provide leadership.

Linda DeSantis volunteered to be co-chair for the State side.

Thomas volunteered to be co-chair for the consumer side.

Co-chairs were confirmed.

Thomas Kearns and Linda DeSantis will work on finding a meeting place, date and time for next January, and making sure that consumers he knows will be able to get into the listserv on the ADA website. He will also try to reach out to other groups that may want to be part of this. Please send an email to Leslie Olson at [lolson@admin.nv.gov](mailto:lolson@admin.nv.gov) if anyone else wants to get involved. One of the goals for the January meeting is to create a mission statement.

Tammy Smith asked how we will get information out to other Departments that have websites.

Linda DeSantis responded that she has a list of people that are not in our CMS, and we can include them in.

Linda DeSantis asked to please let her know if there is anything else that we can put on the ADA website so that people can see our progress.

Discussion ensued regarding communicating the website out to the NFB chapter and outreach to consumers.

Linda DeSantis will add meeting dates to the website so that our agendas and team members can be listed.

Meeting adjourned at 9:55 a.m.